

## APPENDIX 1 – Procurement timetable

| Activity                                     | Date                                    |
|--|---|
| SMT Approval                                 | Monday 6 <sup>th</sup> January 2020     |
| CLT Approval                                 | Wednesday 5 <sup>th</sup> February 2020 |
| Pre-agenda Briefing                          | Tuesday 18 <sup>th</sup> February 2020  |
| Cabinet Approval                             | Tuesday 10 <sup>th</sup> March 2020     |
| Publish OJEU notice                          | Monday 16 <sup>th</sup> March 2020      |
| Upload Selection Questionnaire/ITT documents | Tuesday 17 <sup>th</sup> March 2020     |
| Selection Questionnaire submissions by       | Wednesday 29 <sup>th</sup> April 2020   |
| Evaluation and SQ feedback completed by      | Friday 7 <sup>th</sup> August 2020      |
| Request ITT submissions                      | Monday 24 <sup>th</sup> August 2020     |
| ITT submissions by                           | Monday 12 <sup>th</sup> October 2020    |
| ITT evaluation and feedback completed by     | Tuesday 15 <sup>th</sup> December 2020  |
| Issue final award letters                    | Monday 4 <sup>th</sup> January 2021     |
| Framework Agreements executed by             | Monday 25 <sup>th</sup> January 2021    |